

## DATA PROTECTION CIRCULAR

In Puerto de la Cruz, S / C de Tenerife, August 30, 2013

Dear Student/Parent :

The importance of complying with all regulations regarding to the data protection act is a priority for Estrellas Theatre School.

For this reason we are writing to you to inform you that the personal data you have provided us with through the various forms as well as those that have been obtained as a result of the relationship pupil / school, have been incorporated into the database owned by ESTRELLAS THEATRE SCHOOL, in order to meet with the teaching and administrative duties and to ensure a fluid and correct relationship with the student. The student data will be transferred to third parties when it is essential for the provision of educational services or activities of the centre, in addition to entities and agencies as required by law.

Student data may also be transferred to the organizers of competitions, travel companies and travel organizers or events, facilitating only such personal data strictly necessary for the student's participation in the contest or selected activity.

The signing of this document requires the express consent of the student, tutor / or parents consenting that their identification can be used for the inscription into courses and cultural activities of our SCHOOL and third sector entities that may be deemed of interest, transmitting said information by the most appropriate means, including electronically. If you do not wish to receive information please place an "x" in the box [ ].

Finally, please note that according to the Law 15/1999 relating to Data Protection, you may exercise your rights of access, rectification, cancellation and opposition by sending a signed written request to the Head of Estrellas Theatre School, a the following address: Calle Esquilon Bajo 18, Puerto de la Cruz 38400, S/C de Tenerife, enclosing a copy of you ID (both sides) and address for notification and indicating the specific right you wish to exercise.

Authorization for the use of my image in various internal publications and on the website of the Centre. If you do not consent to this please put an "x" in the box [\_].

Student Name: \_\_\_\_\_ Tutor/parent name: \_\_\_\_\_

Signature: Signature: